





FIG KOOP CUP
TORONTO, CANADA, APRIL 26-29, 2018
INTERNATIONAL INVITATIONAL RG COMPETITION
FOR INDIVIDUALS AND GROUPS



DIRECTIVES

Dear FIG affiliated Member Federation, Gymnastics Canada has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 Fax: +41 (0) 21 321 55 19 / Direct +41 (0) 21 321 55 29 e-mail: smartinet@fig-gymnastics.org website: http://www.fig-gymnastics.com
HOST FEDERATION	Gymnastics Canada 1900 City Park Drive, Suite 120 Ottawa, Ontario, Canada, K1J 1A3 Tel: +1-613-748-5637 website: www.gymcan.org
LOCAL ORGANIZING COMMITTEE (LOC)	KALEV ESTIENNE RHYTHMIC GYMNASTICS CLUB 3 Pebble Beach Gate Markham, Ontario, Canada, L3T 1T8 Tel: +1-905-889-7889 Fax: +1-905-889-4167 Website: www.kalev.net , www.koopcup.com Contact person: Evelyn Koop contact@koopcup.com Svetlana Joukova svet.jouk@gmail.com
DISCIPLINE	Rhythmic Gymnastics (RG)
LOCATION	CANADA, Ontario, Toronto
DATE	APRIL 26-29, 2018
VENUE	<div> <div> PAN AM CENTRE, MARKHAM 16 Main St Unionville Unionville, ON L3R 2E5 Phone: (905) 475-4730 Website: http://www.markhampanamcentre.ca/ The Markham Pan Am Centre will play an integral part in an athlete's pathway towards sports excellence and will develop the reputation as being a highly rated sports training, competition and events venue. Ceiling: 12,5 m high. </div> <div>  </div> </div>
APPARATUS SUPPLIER	Training and warm-up area: 3 carpets Competition area: 1 capret RG Floor „Beijing“ Ref. 1790280 (former Ref. 652 + 653 + 658 + 659 + 1790580 + 1790290 + 1790291 +

	1790292)
PROVISIONAL SCHEDULE	<p>25 April 2018 (Wednesday) Arrival of the delegations</p> <p>26 April 2018 (Thursday): Arrival of the delegations, Podium training and Orientation meeting</p> <p>27 April 2018 (Friday): Judges' meeting / Individuals hoops & ball, Groups ropes-balls & clubs</p> <p>28 April 2018 (Saturday): / Individuals clubs & ribbon, Groups hoops & ropes / Banquet</p> <p>29 April 2018 (Sunday): Finals: Group (8 best teams in final, max 1 per country) & Individuals (8 best gymnasts per apparatus)</p> <p>30 April 2018 (Monday): Departures of the delegations</p>
COMPETITION FORMAT & PARTICIPATION	<p>INDIVIDUALS: The FIG Koop Cup 2018 consists of: 2 Juniors and 2 Seniors per country All-Around which serve as qualification for the Apparatus Final. All gymnasts Individual have to participate in the All-Around qualification. Apparatus Finals: The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition participate in the Finals.</p> <p>GROUPS: Competition Senior groups (max 2 groups per country), competition Juniors group (max 2 groups per country).</p> <p>All-Around which serve as qualification for the Routine Final. All Groups have to participate in the Qualifications. Final Group Routines: The top eight (8) groups of each Group Routines will qualify for the Finals, max 1 per country.</p>
FEDERATIONS INVITED	The Organizing Member Federation will invite all FIG Member Federations in good standing.
AGE LIMITS	<p>Junior: born in 2005, 2004, 2003 with valid FIG license</p> <p>Senior: born in 2002 or before with valid FIG license</p> <p>Only junior and senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</p>
JUDGES AND JUDGES' PANELS	Only current valid FIG Brevet judges (2017-2020) for the respective discipline RGI and/or RGG, can judge Miss Valentine 2018 FIG tournament. The participating member federations must send minimum one qualified judge if they participate with individual gymnasts and one qualified judge if they participate with a group.
REGISTRATION DEADLINES	<p>Preliminary and Nominative Registrations must be made EXCLUSIVELY ON-LINE via the rgform.eu platform: http://rgform.eu/event.php?id_prop=596</p> <p>Preliminary registration: FEBRUARY 28, 2018 (2 month prior to the event)</p> <p>Nominative registration: MARCH 28, 2018 (4 weeks prior to the event)</p> <p>Registrations by telephone or fax or verbally <u>will not be accepted</u>. If you need to make any changes to the registration after registration has been submitted, please email the changes to the above address.</p>
ENTRY FEE	<p>The non-reimbursable cost for the Entry Fee is as follows:</p> <p>\$ 40 per Individual, per apparatus</p> <p>\$ 100 per Group</p>
ACCOMODATION	<div style="display: flex; align-items: center;">  <div style="margin-left: 10px;"> <p>Hilton Toronto/Markham Suites</p> <p>8500 Warden Avenue, Markham, ON, L6G 1A5</p> <p>3 km from the venue, 38 km from Toronto</p> <p>Pearson Airport</p> <p>1-888-370-1934</p> <p>www.hilton.com/Markham</p> </div> </div> <p>Preferred rates:</p> <p>Standard King Suites - \$129 per night plus taxes (separate bedroom with one bed, separate living room with pull out sofa bed, two sets of work desk, flat TV, Phone lines), including overnight parking (value of \$10.00 per night).</p> <p>Standard double bed Suite - \$139 per night plus taxes Standard Double Bed Suites (separate bedroom with two beds, separate living room with pull out sofa bed, two sets of work desk, flat TV, Phone lines), overnight parking (value of \$10.00 per night). + \$20 per additional adult guest (per room) up to quadruple occupancy + no extra charge for children (per room) up to quadruple occupancy</p> <p>Reservations have to be made by calling 1-800-668-8800 (press 1---speak to central reservation</p>

	<p>associate---Arrival date: April 25, Departure date: April 30--- GROUP CODE: 1FKC----make the reservation.) or via e-mail at reservations@markhamsuites.com. Reservations will be made by individuals with a valid credit card, no later than Wednesday, March 28, 2018. After that date, you agree that we may offer unused rooms held in your block to other customers to reduce our losses. Reservations requested by your attendees after this date will be accepted based upon availability. Please note that In order to receive the group rate and any inclusions, all reservations must be made under the group code.</p> <p>Discounted Breakfast Coupon available for \$10.00 per person (\$22.00 value per person) and must be purchase at front desk prior or upon arrival.</p> <p>Web page address is: http://www.hilton.com/en/hi/groups/personalized/Y/YYZAPHF-1FKC-20180425/index.jhtml?WT.mc_id=POG</p> <p>Group Name: Fig Koop Cup Group Code: 1FKC</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members. They are also responsible for the reservation of the accommodations.</p> <p>IF YOU HAVE ANY OTHER SUGGESTIONS ABOUT ACCOMMODATION THAT YOU WOULD LIKE TO DISCUSS PLEASE DO NOT HESITATE TO EMAIL US AT: CONTACT@KOOPCUP.COM</p>
MEALS	Snacks and drinks will be served during the competitions.
FINAL BANQUET	The Local Organizing Committee is pleased to organize a final banquet in the evening of 28th April 2018.
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation (except for gymnasts and judges). The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.
INTERNATIONAL AND LOCAL TRANSPORTATION	<p>Local transportation is free. The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).</p> <p>The Travel Schedule Form must be returned to the LOC ONLINE (http://rgform.eu/event.php?id_prop=596) by February 28, 2018.</p>
VISA	Please verify immediately with your travel agent or the Canadian Embassy or Consulate in your country if a visa is required for your travel to Canada. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before February 28, 2018 via http://rgform.eu/event.php?id_prop=596 . The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
ELECTRONIC TRAVEL AUTHORIZATION	<p>NEW CANADIAN IMMIGRATION LAWS</p> <p>As of November 09, 2016 all visa-exempt foreign nationals who fly to or transit through Canada will need an Electronic Travel Authorization (eTA). Exceptions include U.S. citizens and travelers with a valid Canadian visa. Canadian citizens, including dual citizens, and Canadian permanent residents do not need to apply for an eTA. To apply you must have a valid passport, a credit card and an email address. It costs \$7 CAD and only takes a few minutes to apply. Approved eTAs are valid for 5 years or until your passport expires, whichever comes first.</p> <p>Click here to find out if you need an eTA. / Click here to apply for an eTA.</p>
ACCREDITATION	<p>Delegations accreditation will take place upon arrival. For accreditation team leaders are required to bring the following documents:</p> <ul style="list-style-type: none"> -passports of all members of the delegation -proof of medical insurance of all members of the delegation -music with national anthem <p>FOR ANY CASE: -CD with music for the programs</p>
FINANCIAL OBLIGATIONS	<p>Payment of the costs of delegation members and additional persons by bank transfer by ONE CHEQUE per club - KALEV ESTIENNE 203 Glenview Ave. Toronto ON M4R 1R4 to the attn. of Divia La Penna): MARCH 28, 2018 (4 weeks prior to the event).</p>

	<p>Payment of the costs of delegation members and additional persons (IN CASH): during accreditation in competition hall.</p> <p>Payment of the costs of delegation members and additional persons by BANK TRANSFER: MARCH 28, 2018 (4 weeks prior to the event):</p> <p>Account holder: Evelyn Koop, 3 Pebble Beach Gate, Thornhill, ON, L3T 1T8, CANADA</p> <p>Account number: 5245291</p> <p>Branch transit number: 03162</p> <p>Full branch address: Canada Trust, 7967 Yonge St., Thornhill, ON L3T 2C4</p> <p>TD's Institution number: 004</p> <p>TD's Swift Code (international): TDOMCATTOR (applies to all accounts and branch locations)</p> <p>If the transfer is in U.S. dollars, you may need to provide the following information from our U.S Correspondent Bank:</p> <p>Settlement to: Bank of America, New York</p> <p>SWIFT: BOFAUS3NXXX</p> <p>Fedwire ABA# 026009593</p>
EVENT MANAGER	<p>Hana Kikova</p> <p>Email: contact@koopcup.com</p>
MEET DIRECTOR	<p>Eva Fekete</p> <p>Phone: +1 (416) 500-6597</p>
SOCIAL MEDIA	www.kalevestienne.com , www.koopcup.com , FB, Instagram
MEDICAL SERVICE	The LOC will provide a first medical aid service, a doctor and emergency medical transportation in the competition area.
MARKETING	FIG advertising and publicity norms must be respected.
SCORING, RESULTS	The LOC will provide a scoring and result service ONLINE via rgform.eu platform.
RULES AND REGULATIONS	<p>The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives:</p> <p>Statutes</p> <p>Technical Regulations / Code of Points and relevant Newsletters / General Judges' Rules / Specific Judges' Rules / Doping Control Rules / License rules (except for non-competitive events) / Media Rules / Apparatus Norms</p> <p>FIG Rules for Sanctioning (approval) of International Events</p> <p>Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i></p>
DEADLINES SUMMARY	<p>REGISTRATION (PRELIMINARY, NOMINATIVE) ACCOMMODATION AND THE TRAVEL SCHEDULE FORM, VISA REQUEST FORM MUST BE MADE EXCLUSIVELY <u>ON-LINE</u> VIA THE RGFORM.EU PLATFORM: http://rgform.eu/event.php?id_prop=596</p> <p>Preliminary registration: FEBRUARY 28, 2018 (2 month prior to the event)</p> <p>Nominative registration: MARCH 28, 2018 (4 weeks prior to the event)</p> <p>Accommodation and The Travel Schedule Form FEBRUARY 28, 2018 (2 month prior to the event)</p> <p>Visa Request Form-send: FEBRUARY 28, 2018 (2 month prior to the event)</p> <p>Payment of the costs of delegation members and additional persons (by bank transfer, by cheque): MARCH 28, 2018 (4 weeks prior to the event)</p> <p>Payment of the costs of delegation members and additional persons (in cash): during accreditation in competition hall.</p>

Sincerely Yours,

Ottawa, ON
October 21st, 2016

President/CEO
Gymnastics Canada