

FEDERATION INTERNATIONALE DE GYMNASTIQUE



FIG–affiliated National Federations

**DIRECTIVES AND INVITATION LETTER
XIV CYCLE (2017-2020)
RG INTERNATIONAL JUDGES' COURSE
15 February 2017 – 21 February 2017
Sofia (BUL)**

Dear President,

We are pleased to invite your **RG** judge(s) to participate in the International Judges' Course of the XIV cycle which will be held in **Sofia** (BUL).

This course will be conducted by the designated Experts and will be organized in accordance with the following FIG rules:

- RG Code of Points 2017 - 2020
- RG Code of Points Errata 2017 - 2020
- FIG General Judges' Rules Cycle 2017 - 2020
- FIG RG Specific Judges' Rules Cycle 2017 - 2020
- FIG Statutes 2017
- FIG Technical Regulations 2017

FIG	FIG – Fédération Internationale de Gymnastique Contact Person: Sylvie Martinet Avenue de la Gare 12 Case Postale 630 CH - 1001 Lausanne - Switzerland Tel: +41 (0)21 321 55 10 / Direct: +41 (0)21 321 55 15 Fax: +41 (0)21 321 55 29 Email: smartinet@fig-gymnastics.org Website: www.fig-gymnastics.com
HOST FEDERATION	Fédération Bulgare de Gymnastique 75 Vassil Levski bd. 1040 Sofia – Bulgaria Tel: + 359.2.9300614 Fax: + 359.2.9800626 E-mail: bulgym@abv.bg
LOCAL ORGANIZING COMMITTEE (LOC)	Bulgarian Rhythmic Gymnastics Federation 75 Vassil Levski bd. 1040 Sofia – Bulgaria Contact Person: Ms. Despa Katelieva Tel: + 359 2 9300629 Fax: + 359 2 9801670 E-mail: bulrg@abv.bg Website: www.fbgr.org
DATES	From 15 February 2017 (arrival day) to 21 February 2017 (departure day)
HOTEL AND COURSE VENUE	Marinela Hotel James Bouchier Boulevard 100 1407 Sofia - Bulgaria website: http://www.hotel-marinela.com/en/


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CLOSEST AIRPORT	Sofia International Airport
TRAIN STATION BUS STATION	Sofia Central Railway Station Sofia Central Bus Station
INTERNATIONAL TRANSPORTATION	The costs for International transportation are at the participant's/National Federation's own expense. The arrival and departure information must be uploaded onto FIG portal as soon as possible but by no later 04 January 2017.
VISA	In case you need a visa for BUL please upload all requested information on FIG Portal by no later than 04 January 2017. The Organizing Committee will be happy to assist each participant with an official invitation letter provided that all information have been entered in the online questionnaire. Note: Bulgaria applies a visa-free system for holders of <u>valid</u> Schengen visas.
PARTICIPANTS	Judges with Category 1, 2, 3, 4 and judges with the highest national brevet may participate. The number of judges is limited to 10 judges per Federation per course. Should places be available after the registration deadline, additional judges (up to 10) may be accepted among the judges registered by their federation as "reserves". Judges who are under the effect of a sanction as per FIG Statutes Art. 43.2 except point a) cannot participate in the International Judges' Course. The newly elected and current TC Members, along with the RG Continental Union TC Presidents, are in addition to these quota.
REGISTRATION	<p>Entries for judges can only be made by FIG affiliated National Federations in good standing, via FIG online database system as soon as possible but by no later than 04 January 2017. To register please click here, then Rhythmic Gymnastics, FIG International Judges' Course 2017 Sofia (BUL).</p> <p>In addition, Federations will also be requested to complete and submit for each participant by 04 January 2017 the Course's services details such as the participant's identification, transportation, accommodation, visa, and others. Please click here to access the questionnaire.</p> <p>Registrations will be considered on a "first come first served" basis once the Directives of the Course are published on FIG website. The registrations will no longer be open once the total participant quota is reached.</p> <p><u>The federations are not entitled to send their personal interpreter.</u></p> <p><u>Important Note</u> With the start of this new cycle, the profile status of all judges will automatically be changed into "pending" in FIG data base. Each FIG affiliated National Federation will therefore be responsible for checking the accuracy of the information included in the profile of each judge (including the valid passport, passport photo, preferred surname, and preferred given name) and for SAVING the information by 21 December 2016 at the latest (i.e. two weeks prior to the deadline for nominative registration). It is essential that the SAVE button be pushed, even if all details in the judge's profile are accurate or remain unchanged. FIG office will then evaluate each profile and confirm it, only if valid, before the deadline of the Nominative Entry. No judges will be accepted without an "active" profile at the deadline of the Nominative Registration on 04 January 2017 and no exceptions will be made.</p> <p>Please note also that your Federation must send via e-mail to FIG contact person a copy of each participant's log book exclusively in .pfd format for the XIII cycle (2013-2016) by 04 January 2017. Clear indication must be made on the copy sent (only one file per log book) regarding the log book holder (Country_ID#_Name_current category). The participants are also requested to bring their log book to the course.</p>
TRANSLATIONS	The course will be held in English only. Please mention in FIG portal in which language each of your participant wants to receive the written examination papers.

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EXAMINATION	<p>According to the 2017-2020 FIG General and RG Specific Judges Rules, the Brevet Category will depend on the results of the examinations and the competition requirements.</p> <p> NEW: according to the RG Specific Judges Course valid beginning 01 January 2017 there will be 2 different Brevets:</p> <ul style="list-style-type: none"> - 1 Brevet for Individual (RGI) - 1 Brevet for Group (RGG) <p>A judge may take the exam for the Individual Brevet, the Group Brevet, or both.</p> <p>Judges who opt to take both exams will receive two brevet category rankings, corresponding with the results of each examination. It is therefore possible for a judge to hold a category 4 brevet in Individual and a category 2 brevet in Group, for example.</p> <p>Therefore the examinations consist of:</p> <ul style="list-style-type: none"> - Theoretical examination (50 questions common to both brevets, 50 for Individual, 50 for Group) - Practical examination for Individual: Difficulty and Execution - Practical examination for Groups: Difficulty and Execution
RESULTS	<p>No results will be communicated at the end of the course.</p> <p>Upon FIG approval, all results of the examinations and Brevet Categories for the XIV Cycle (2017 – 2020), including the respective documents, will be sent by FIG to the participating National Member Federations concerned as soon as possible.</p>
PROGRAMME	<p>Arrival: 15 February 2017 Course: 16, 17, 18 February 2017 Examinations: 19 February 2017 (Theory) and 20 February 2017 (Practical) Departure: 21 February 2017</p>
POSSIBLE EXCURSION	<p>The host Federation offers to all participants a sightseeing tour free of charge. Please mention in the FIG Portal should you judges wish to take part to the excursion.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p>
FINANCIAL PROVISIONS	<p>The costs per participant including accommodation with full board for 6 nights, and all course's costs are:</p> <p>In single room EUR 997.- In double/twin room EUR 877.- FIG Entry fee (in addition to accommodation costs) EUR 140.- per participant, not refundable</p> <p>The FIG will issue an invoice based on the judges' registration and accommodation request. The total amount has to be paid within 30 days after the invoice date.</p> <p>Delegations arriving earlier or departing later than the official dates have to mention the exact dates of arrival and departure on FIG portal and pay directly to the hosting Federation or the organizing Federation the additional nights of EUR 100.- per person and per night, including breakfast.</p>
PAYMENT AND BANK ACCOUNT INFORMATION	<p>The Beneficiary name, Bank name and address, Account number, IBAN and BIC will appear on FIG invoice.</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: RG International Judges' Course – Sofia (BUL) – Invoice #.</p>

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	<p>For payment by credit card, please contact directly the FIG Finance Manager, Mr. Jürgen Kolb (jkolb@fig-gymnastics.org).</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>	
DEADLINES SUMMARY	Update of judges' profile on FIG database	21 December 2016
	Online registration	04 January 2017
	Log Book	04 January 2017
	Accommodation Portal	04 January 2017
	Travel Portal	04 January 2017
	Payment	30 days after the date of the invoice



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André GUEISBUHLER
Secretary General